

e. Mary Anna Speller reported that she still needs contact lists to solicit more exhibitors and vendors for the conference.

f. LynnCarol Ray reported that about 35 workshop proposals had been received so far. Most will require an LCD projector and screen. One wants a traditional overhead projector. A few have asked for wireless microphones.

g. There was discussion about the audio-visual equipment requirements. Consensus was that we will use a commercial vendor to provide AV equipment for the plenary sessions; try to borrow some equipment from member organizations for the workshops; and use the commercial vendor to supply any needed AV equipment that we cannot borrow. Tom Currie will be contacting the member organizations to explore the availability of equipment, particularly LCD projectors and portable screens. Mary Anna Speller indicated that her organization has at least one projector that will be available. The overall projector and screen requirement appears to be support for 10 workshop rooms for two days, which would require at least 11 projectors to have one spare as a replacement.

h. Kerry McKinney will contact Red Cross chapters in Eastern and Western Kentucky looking for items to have in the hospitality bags representing other areas throughout the state.

i. George and Jim are working with Papa Johns to see if they will sponsor the hospitality bags.

j. Scholarship information is now available on the NVOAD web site. There was some discussion of the need and availability of scholarship support for KyVOAD members attending and supporting the conference. This issue will be further addressed with NVOAD.

k. Kerry reported that she had done further research on her suggestion about special conference T-shirts for the greeters and others working the conference. The company Kentucky Hot Brown was willing to offer us reduced prices that would result in 36 to 72 T-shirts costing between \$168 - \$268 depending on quantity and quality. All agreed that Kerry should further explore this project with the company work up some specific pricing proposals based on single color printing on a bright light color shirt such as yellow or lime green, but not red or blue.

l. George reported that the next conference call will be 4pm on March 22, and there will be a conference call every Thursday starting April 13. George will send out the number and code for the conference calls.

5. Tom Currie had KyVOAD 2004 Dues Invoices available for those who need an invoice for their organization to pay their dues. Invoices that were not picked up at the meeting will be included with the next mailing.

6. The next meetings will be April 1 and 22, both at 10:00am at the Executive Inn.

7. The meeting adjourned at 12 noon.

Respectfully submitted:

***Tom Currie***

Secretary

**March Meeting will be at the Executive Inn, 978 Phillips Lane in Louisville**  
From I-65 North or South, take exit 131B; from I-264 West take exit 11; from I-264 East take exit 12

**Meeting will start at 10:00AM and is expected to end about noon.**



## KENTUCKY VOLUNTARY ORGANIZATIONS ACTIVE IN DISASTER

Minutes of the March 2004 Meeting

1. The March meeting of KyVOAD was called to order by Chairman George Betz, at 10:14AM EST, Thursday, March 3, 2004, at the Executive Inn in Louisville Kentucky. This was a special meeting scheduled to work on preparations for the NVOAD Conference. The meeting opened with a prayer led by Ray Dalrymple .

2. Members and guests attending introduced themselves and provided brief service reports.

|                   |   |                  |
|-------------------|---|------------------|
| Tom & Sue Currie  | Kentucky State REACT Council                          | 502-935-5113     |
| Mary Anna Speller | IN-KY Conference United Church of Christ              | 317-736-8707     |
| George Betz       | American Red Cross (Louisville)                       | 502-561-3622     |
| Jim Garrett       | Salvation Army (Louisville)                           | 502-357-8561     |
| LynnCarol Ray     | United Way of Kentucky                                | 502-589-6897     |
| Suzanne Allen     | South Louisville 7 <sup>th</sup> Day Adventist Church | 502-447-4330 x32 |
| Joe Proctor       | American Red Cross (Louisville)                       | 502-589-4450     |
| Wilson Wells      | American Red Cross (Lexington)                        | 859-278-0259     |
| Kerry McKinney    | American Red Cross (Lexington)                        | 859-253-1331     |
| Ray Dalrymple     | Salvation Army  | 502-583-5391     |

3. Reports:

a. Tom Currie read the minutes of the February meeting. The minutes were accepted unanimously.

b. George Betz announced that there would be “a little conference” coming up in May.

4. George Betz and Jim Garrett lead the discussion of preparations for hosting the NVOAD Convention

a. George reported on the last conference call and expressed local dissatisfaction with the progress and support being provided by National VOAD planners – such as neither the plenary speakers nor specific presentation being positively identified yet.

b. Suzanne Allen reported for Meredith Snyder on the speaker gifts. They are considering a bronze plated resin figurine of a standing mare with a lying colt on a wooden base with a plaque as the gift for the plenary speakers and smaller gifts for the workshop presenters. George stated that he should know the at least how many plenary speakers are planned by early next week and will pass this information to Meredith and Suzanne. The group unanimously authorized Meredith and the committee to use their judgement in spending up to the agreed budget amount for speaker gifts once George provides the specific number of speakers.

c. Jim Garrett suggested that the Salvation Army warehouse at Preston and Fern Valley could store the cases of gifts, table decorations, welcome package items and other materials which were beginning to arrive for the conference. He will work the details with Suzanne and with other committees as needed.

d. George reported that Pat Kenkle will be working the menus and other details directly with the hotel catering department.