

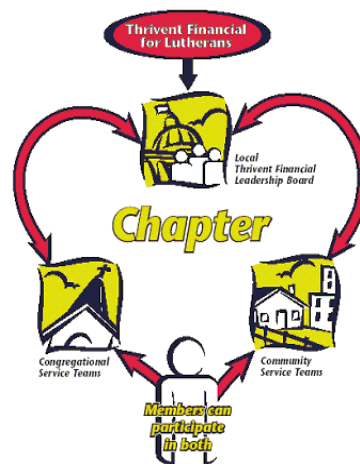
# CHAPTER LEADERSHIP BOARD



Each chapter will have a leadership board that provides direction and leadership to the chapter members. Thrivent Financial for Lutherans members who live within the geographical boundaries and are members of the chapter will elect these leaders.

## Highlights

- ☑ Chapter leadership boards are encouraged to meet **as often as necessary** to remain a viable, active chapter—quarterly at a minimum (in person or aided by technology). Most will want to meet monthly to review activity requests in a timely manner.
- ☑ Responsible for local chapter leader elections.
- ☑ Responsible for ordering chapter supplies and doing chapter mailings. (This includes needs of both congregational and community service teams).
- ☑ Responsible for approving Care Abounds in Communities® chapter activity/funding requests.
- ☑ 10 elected positions, 5 of these are required and 5 are optional positions.
- ☑ Positions on the board are referred to as “leaders” (not officers).
- ☑ Elected leaders will determine the number of optional leaders their board needs and recruit for these positions before the next election.
- ☑ To hold any office, elected or appointed, the person must be a Thrivent Financial benefit or associate member. (Ages 16 or older)
- ☑ All elected leaders must be from different households.
- ☑ Person in leadership role must be a member of the chapter.
- ☑ All positions serve 1 year term (term ends Dec. 31). Can serve four consecutive years.
- ☑ Email and internet access is required for two of the board positions, Records Director and Financial Director, but recommended for all.
- ☑ As elected and appointed positions of Thrivent Financial for Lutherans, a **chapter leader's** name, address, phone number and e-mail address may be available through the Internet.
- ☑ Recruit new members to the chapter leadership board. Consider staggering their terms so that the board has continuous experience and all leaders’ terms don’t expire at the same time.
- ☑ Be an ambassador for Thrivent Financial; reach out and involve more people in chapter activities.
- ☑ Responsible for recognizing volunteers.
- ☑ Encourage involvement in Join Hands Day.
- ☑ Keep chapter website current.
- ☑ Chapters are encouraged to **inform members about the Thrivent Builds initiative** and its four programs via chapter newsletters, chapter events, chapter Web sites, etc.
- ☑ For chapters that will support *Thrivent Builds Homes* projects, the leadership board is encouraged to help the Thrivent Builds Chapter Specialist promote the builds and encourage members to get involved.



## Leadership Board Positions

### Required, elected positions:

- President
- Vice President
- Records Director
- Financial Director
- Congregational Service Team Director

### Optional, elected positions:

- Communications Director
- Assistant Financial Director
- Community Service Team Director
- Events Director
- Youth Director

### Elected Position Highlights

- Elected by members of chapter.
- All elected board leaders have equal voting rights on chapter activity/funding issues.
- Can serve a maximum of 4 consecutive terms—can return after being off two or more years.
- 5 required board positions cannot be combined.
- 5 optional positions can be combined. (A combined position is when one person fills more than one position.)
- Role descriptions in CHIP ([www.thrivent.com](http://www.thrivent.com) > Thrivent Community > Chapters).
- Members can express interest in leadership board positions by contacting a current leadership board member, through the Internet or by contacting the Lutheran Community Services (LCS) Team member.
- Cannot serve as a leader on more than one chapter leadership board.
- Appoints additional advisory board members.
- Approves appointment or removal of congregational coordinators.
- Cannot serve as congregational coordinator.

### Additional advisory board members:

- Internet advisor
- Program advisor
- Financial associate advisor
- Past president
- Special advisor

### Advisory Position Highlights

- Appointed by elected leadership board.
- Advisory positions are reviewed each year by the board and can be renewed indefinitely.
- Advisory leaders do not have voting rights on chapter activity/funding issues.
- Cannot serve as a leader on more than one chapter leadership board.
- There's no limit to the number of leaders for each advisory position.
- Cannot serve as congregational coordinator.

### Thrivent Builds Chapter Specialist

- Responsible for supporting Thrivent Builds in the chapter. This person is **required** to have internet access and a valid email address.
- Recruited by the Lutheran Community Services (LCS) Team and is appointed by the chapter leadership board.
- Not an elected or advisory position on the chapter leadership board. It is a unique non-voting position on the board.
- There are no term limits for Thrivent Builds Chapter Specialists; however, they must be reappointed by the chapter leadership board each year.
- Thrivent Builds Chapter Specialists must be members of the chapter they serve. They can live outside the chapter's area, but must contact the Fraternal Service Center at 1-800-236-3736 to request it as their preferred chapter.
- Thrivent Builds Chapter Specialists can be from the same household as another chapter leader.
- Multiple members can serve as Thrivent Builds Chapter Specialists within a chapter.